

Howe Farms BOD Meeting Minutes

October 21, 2020

Meeting called to order at 5:05 PM

Quorum

Scott Curtis Samantha Applin Kathy Cato
Gene Tromly John Belloch Mark Wilhelm

Scribe

Samantha Applin

Agenda – Approved

Review of Minutes of the February 19th, May 26th, and June 22th, 2020 meetings – The minutes were approved.

Open Forum – No community members were present.

The meeting entered executive session 5:20 PM for discussions regarding ACC violations.

The meeting returned to regular session at 5:29 PM.

Items Reported from Executive Session – Mr. Wilhelm reported on a several active and resolved ACC violations, as well as general ACC concerns.

Reports:

- President – Dr. Curtis reported on the financials and budget. CD, expiring March 25, 2021, will need to be updated to reflect the new treasurer. In addition, Dr. Curtis will be preparing a letter to the neighborhood to be sent out the November timeframe.
- Vice President – No report.
- Treasurer – No report.
- Secretary – The Howe Farms website domain has been extended for a year, expiring October 2021.
- Architectural Control Committee – Mr. Wilhelm reported on several ACC issues, violations, and applications received.

- Membership/Neighborhood Watch – Mrs. Cato reported on discussions with Becky Thompson regarding the annual Christmas Eve Parade. Due to safety concerns with COVID-19, there will be no Christmas Eve Parade in 2020.
- Common Grounds – Mr. Tromly reported on the cement sidewalk cracking and water drainage issues in the recreation area. Mrs. Cato brought up this concern to Mr. Tromly. In the recreation area, one of the two new sections of cement sidewalk has experienced cracking and water drainage issues. The section cracked across the width of the sidewalk in two places during the first week after it was poured. This section of sidewalk was longer in length (without an expansion joint) than the other sections, which have not cracked. Mr. Tromly said this issue would be monitored and repaired as needed. The drainage issue seems to be resolved by cutting openings in the boards adjacent to the sidewalk that were preventing it from draining.

Old Business

- **Mr. Tromly reported that the leaves in the playground area were being collected, bagged, and placed for city pickup.**
- **The board approved a motion for Mr. Tromly to have \$75.00 for paint for the upkeep of the playground equipment.**
- **A new, handmade neighborhood library box, courtesy of a Dan O’Neil, has been installed at the picnic area.**

New Business

- **The board approved a motion to allow Mr. Tromly \$50.00 for “No Dogs Allowed” sign for the tennis courts.**
- **Mr. Tromly has volunteered to replace the seasonal flowers at our front entrances, only requiring the cost of plants.**
- **Board Personnel Update: Jennifer DeYoung resigned as Treasurer. Emily Klotz has been elected as the new Treasurer.**

Meeting Adjourned at 5:50 pm