

# Howe Farms BOD Meeting Minutes

## August 28, 2019

---

### Meeting called to order at 6:37 PM

#### Quorum

Scott Curtis Gene Tromly Emily Klotz Samantha Applin  
John Belloch Jennifer De Young

---

#### Scribe

Samantha Applin

**Agenda** – Approved

**Review of Minutes of the July 17, 2019 meeting** – The minutes were approved.

**Open Forum** – No community members were present.

---

**The meeting entered executive session 6:35 PM for discussions regarding unaddressed ACC violations.**

**The meeting returned to regular session at 7:03 PM.**

**Items Reported from Executive Session** – Emily reported on several ACC violations. Pierre will be contacted to assist in resolving several of these issues. A motion was approved by the board to waive violation fees and make the resident pay a fine.

---

#### Reports:

- President – Dr. Curtis reported on the survey of the activity field and showed the proposed lot line for the lease area. He will be speaking to the surveyor to amend the proposed lot line to exclude the lake and several other areas.
- Vice President – No report.
- Treasurer – Mrs. De Young reported that an official inquiry will be made from one resident for the overages charged from Berkeley Management for the inspections conducted as part of the disclosure packages. Records may be retrieved from Pierre.
- Secretary – No report.
- Architectural Control Committee – Mrs. Klotz reported on ACC violations and she will contact Pierre to resolve several new violations.

- Membership/Neighborhood Watch – No report.
- Common Grounds – Mr. Tromly reported plans for the community yard sale, the cleaning of neighborhood signs, and plans to aerate and seed the Harris Creed Rd. area to improve the neighborhood curb appeal.

#### **Old Business**

- **Dr. Curtis previously provided a quote to the board for a survey of the activity field and the board approved a motion to provide the money for the quote.**
  - He reported back that the survey was completed July 9<sup>th</sup>.
  - Dr. Curtis is working with Becky on the lease agreement for the activity field, but he is recommending a change to the surveyor's proposed lot line. Additional updates regarding the activity field survey will be made at the upcoming meeting.
- **Mr. Tromly reported that the cement contractor completed Phase II at the recreation area in July and Phase III will be completed next year.**
- **The board approved a motion to provide \$60.00 to Mr. Tromly for aluminum dog signs for the recreation area to replace the handwritten signs.**

#### **New Business**

- **A motion was approved by the board, for up to \$800, to resurvey the activity field plat with the updated lot line proposed by Dr. Curtis.**
- **The board approved a motion to provide \$275 to Mr. Tromly for the aeration and seeding of the Harris Creek Rd. area. In addition, a motion was approved to provide Mr. Tromly \$100 for the removal of lichen growth from several of the neighborhood street signs.**
- **Ms. Applin is proposing that all board members have access to the website, once renewed, in order to allow all board members the ability to make necessary changes/updates for community news and events.**
  - Ms. Applin will update the board on the status of the website at the next meeting.
- **The community yard sale will take place on Friday and Saturday (October 18<sup>th</sup> and 19<sup>th</sup>) during the hours 8:00 am – 4:00 pm. The board approved a motion to provide \$20 to Mr. Tromly for the permit.**

**Meeting Adjourned at 7:29 pm**

**Next regularly scheduled meeting is on September 18th.**